

St Peter in Thanet CE Junior School

Terms of Reference for Learning and Development Team

The Learning and Development Team is expected to work within the following terms of reference with a focus on monitoring the School Plan

General	<ul style="list-style-type: none"> • To elect a Chair. • To appoint a Clerk. • To undertake monitoring visits to the school. • To make regular reports to the Governing Body. • Meet at least 3 times each year with meetings relevant to school data analysis timescales. • To approve all school trips involving an overnight stay away from home. • Take an active role in School Self Evaluation, monitoring success in all areas and identifying areas requiring improvement.
Curriculum	<ul style="list-style-type: none"> • To monitor the Curriculum Policy • To monitor a broad and balanced curriculum. • To monitor progress against the curriculum and progress targets of the School Improvement Plan. • To understand the performance data for the school including the vulnerable groupings. • To ensure the specialist funding for pupil premium and sports funding have impact. • To meet with the lead professionals within the school to gain an understanding of the scope of the curriculum targets and the activities the school is conducting to achieve success. • To undertake any necessary training (in or out of school) that is necessary to enable effective monitoring of targets. • To evaluate the extent of success at the end of the set timescale. • To understand and evaluate ASP independent monitoring data • To receive reports from SEN and Safeguarding Link Governors
Target Setting	<ul style="list-style-type: none"> • To monitor pupil achievement and progress against published aspirations targets.
Discipline/ Exclusions <i>(see terms of reference for panel hearings)</i>	<ul style="list-style-type: none"> • To decide whether or not to confirm all permanent exclusions and fixed term exclusions where a pupil is either excluded for more than 15 days in total in a term, or would lose the opportunity to sit a public exam (This may be delegated to the Chair/Vice Chair in cases of urgency - see Exclusion from maintained schools, Academies and pupil referral units in England Guidance updated Feb 2105 point 54). • To direct the reinstatement of excluded pupils.
Admissions	<ul style="list-style-type: none"> • To monitor pupil numbers and report to the Board
Extended Services	<ul style="list-style-type: none"> • To monitor the impact of any extended services provided against pupil achievement
Policies	<p>To review and agree the following policies:</p> <ul style="list-style-type: none"> ○ Anti-bullying (biennial) ○ Sex & Relationships (biennial) ○ Online Safety Policy

Membership of the Learning and Development Team			
Quorum – Chair to have casting vote			3
Chair	Alisdair Chisholm		
Vice Chair	Kate Gardner		
Governor 1	Margaret Watson		
Governor 2	Denise Brooks		
Governor 3	Nathan Williams		
Governor 4	Tim Hunter-Whitehouse		
Co-opted to Committee	Assistant Head		
Clerk	Ann Harley		
Agreed by the Governing Body on	15	10	2018
Review Date October 2019			