



## **St Peter in Thanet Church of England Junior School**

**Grange Road Broadstairs Kent CT10 3EP**

**Headteacher: Mr T Hunter-Whitehouse**

**Tel: 01843 861430**

### **ADMISSIONS POLICY 2022-23**

**As a school founded by the Church of England and part of The Diocese of Canterbury, St Peter-in-Thanet Church of England Junior School has a distinctive Christian ethos at its heart.**

**At St Peter's we believe that all our Christian values stem from Love. The Love that God has for us, that we have for God and that we show each other.**

**The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to all its pupils. Parents have the right to withdraw their children from the daily Christian act of worship and Religious Education. We welcome applications from all members of the community, and we ask all parents to respect the Christian ethos of our school and its importance to our community.**

**The Governing Body is responsible for the admission of pupils to the school and admits 96 pupils per year. This admission number has been agreed between the Governing Body and the Local Authority and applies to the year 2022-23.**

#### **This policy aims;**

- To provide clear, succinct information for parents on the criteria for admissions.
- To give parents a timescale for each stage of the admission process.
- To give children and parents information about St. Peter-in-Thanet Church of England Junior School and the education we provide.
- To provide a smooth transition.
- To establish a partnership with parents that will be lasting.

#### **Procedures**

**An annual Open Day takes place at the end of Term 2 and parents are invited to contact the school for further information and to receive a copy of the school prospectus.**

**Parents are also invited, should they wish, to make an appointment to see the Headteacher in order to view and learn more about the school (with or without their child) prior to making their application.**

**Agreed by FGB 8.12.2020**

**Amended and agreed by the FGB 25.5.2021**

## Admissions Policy 2022-23

Applications should be made directly to the local authority and parents are encouraged to apply on-line at [www.kent.gov.uk/ola](http://www.kent.gov.uk/ola)

### How places will be allocated

Where the school is named in a child's Statement of Special Educational Needs or an Education Healthcare plan, the child will be admitted to the school and the Published Admission Number (96) will be reduced accordingly before others are considered for the remaining places available.

The following over-subscription criteria for St Peter-in-Thamet Junior School will be applied in the following order to rank pupils and identify which children are eligible to be offered places:

1. Children in Local Authority Care or Previously in Local Authority Care – a 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
2. Children previously in Care outside of England – Children who appear to KCC to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. See Appendix I for Supplementary Information Form.
3. Children of staff in either or both of the following circumstances:
  - i) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - ii) the member of staff is recruited to fill a vacant post in the school for which there is a demonstrable skill shortage for the requirements of the post
4. Attendance at a Callis Grange Nursery and Infant School – Children who are attending Callis Grange Nursery and Infant School are given priority for admission to St Peter-in-Thamet Junior School.

**Although there is a formal admissions link between the two schools, parents must complete an official admissions application (JCAF) to be considered for entry to the school.**

5. Current Family Association - a brother or sister in the same school at the time of entry where the family continue to live at the same address as when the sibling was admitted – or – if they have moved – live within 2 miles of the school, or have moved to a property that is nearer to the school than the previous property as defined by the 'Nearness' criterion' (below).

Callis Grange Nursery and Infant School and St Peter-in-Thamet Church of England Junior School are linked for the purpose of school admissions and considered to be the same school for this criterion. If sibling priority is lost (as above), it will not be reinstated when a child transfers from the infant school to the junior school.

## Admissions Policy 2022-23

In this context brother or sister means children who live as brother and sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters, foster brothers or sisters.

6. Health and Special Access Reasons – Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010. Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend St Peter-in-Thanel Junior School. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and St Peter-in-Thanel Junior School.
7. Nearness of children's homes to school - we use the distance between the child's permanent home address and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight line measurements are used to determine how close each applicant's address is to the school.

### Tiebreaker

If any category is oversubscribed, applicants will be ranked by straight line distance [as defined above] and those closest given priority. Where distance is found to be equal, children will be ranked in alphabetical order, surname first and then by alphabetical order of first name on birth certificate.

If siblings from multiple births (twins, triplets, etc) apply for a school and the school would reach its Published Admission Number (PAN) after admitting one or more, but before admitting all of those siblings, the LA will offer a place to each of the siblings, even if doing so takes the school above its PAN.

*In the unlikely event that two or more children in all other ways have equal eligibility for the last available place at the school, the names will be issued a number and drawn randomly to decide which child should be given the place.*

### Clarification of the Child's Home Address

A child's home address is considered to be a residential property that is the child's only or main residence (not an address at which the child may sometimes stay or sleep) and which is either owned by the child's parent, parents or guardian or leased or rented to them under a lease or written rental agreement. Where partners live apart but share the responsibility for the child, and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of week days.

### Waiting List, Appeals and Late Applications

The school will follow the Local Authority procedures relating to waiting lists, appeals and late applications, further details are available from the local authority website [www.kent.gov.uk](http://www.kent.gov.uk) where parents can access the 'Admission to Primary Schools in Kent' booklet.

Waiting list will be held in oversubscription criteria order.

Agreed by FGB 8.12.2020

Amended and agreed by the FGB 25.5.2021

## Admissions Policy 2022-23

In accordance with the requirements of the School Standards and Framework Act 1998, the Governors will make arrangements for parents to appeal against the refusal of the Governors to offer a place for their child in the school. Details of the procedure will be supplied by the Headteacher on request.

### In Year Admissions

Parents of children already in schools in the area are asked to discuss a possible move with the Headteacher of the school which their child is already attending. We do not encourage parents to move their children from a local school without good reason; unless it is in the child's best interest. As of September 2013 schools handle their own admissions rather than having to go through KCC. A waiting list is kept by the school, and should a place become available, it will be offered to the child who meets the highest priority, according to our Admissions Criteria. Parents have the right of appeal to KCC should the required year group be full.

### Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so, they should include a written request with their application, setting out the year group in which they wish their child to be allocated a place and the reasons for their request. When such a request is made, the Head will make a decision on the basis of the circumstances of the case, based on their professional judgement of what is in the best interest of the child, taking account of the evidence and rationale provided by the parents.

Further information is available on the school's website, [www.st-peters-broadstairs.kent.sch.uk](http://www.st-peters-broadstairs.kent.sch.uk)

### Reviewed:

Arrangements for admissions and appeals will be determined by the Governing Body and reviewed annually.

Agreed by FGB 8.12.2020

Amended and agreed by the FGB 25.5.2021

**Appendix I: Supplementary information form to support an application for children previously in care outside of England.**

*Children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.*

Current legal Surname of child	
Any previous name(s) by which the child was known	
Forename(s)	
Current School (if applicable)	
Year group for which you are applying	
Parent(s) /Carer(s)	
Home address	
Telephone / Mobile Number	
Email	
Date of Adoption	
Name of Country and local authority where the child was in state care	

**Admissions Policy 2022-23**

Please list documentary evidence provided to support above application (e.g birth certificate, adoption certificate)	
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Signed..... Print Name.....

Date.....

Please return the completed form and documentary evidence to; Admissions at St Peter's CE Junior School, Grange Road, Broadstairs, Kent CT10 3EP **PRIOR TO ADMISSION**